



INTERNATIONAL STUDENTS
WITHIN AN EXCHANGE

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Université
Paris-Saclay

Welcome to Université Paris-Saclay

About us

Université Paris-Saclay offers a complete and varied range of Bachelor's, Master's and Doctorate degrees, the quality of which is internationally recognised thanks to the reputation of its research and the commitment of its teaching staff. Its **constituent faculties**, **component institutions** and **associated institutions** further expand this offer with cutting-edge thematic training in science and engineering, life sciences and health, social sciences and humanities.

Constituent Faculties

- Faculty of Law, Economics, Management
- Faculty of Medicine
- Faculty of Pharmacy
- Faculty of Sciences
- Faculty of Sport Sciences
- Cachan Technical Institute of Electronics, Mechanical Engineering, and Computing for Industry
- Orsay Technical Institute of Computer Science, Chemistry, and Measures and Instrumentation
- Sceaux Technical Institute of Business, Administration, and International Commerce
- Observatory of the Sciences of the Universe
- Polytech Paris Saclay School of Engineering

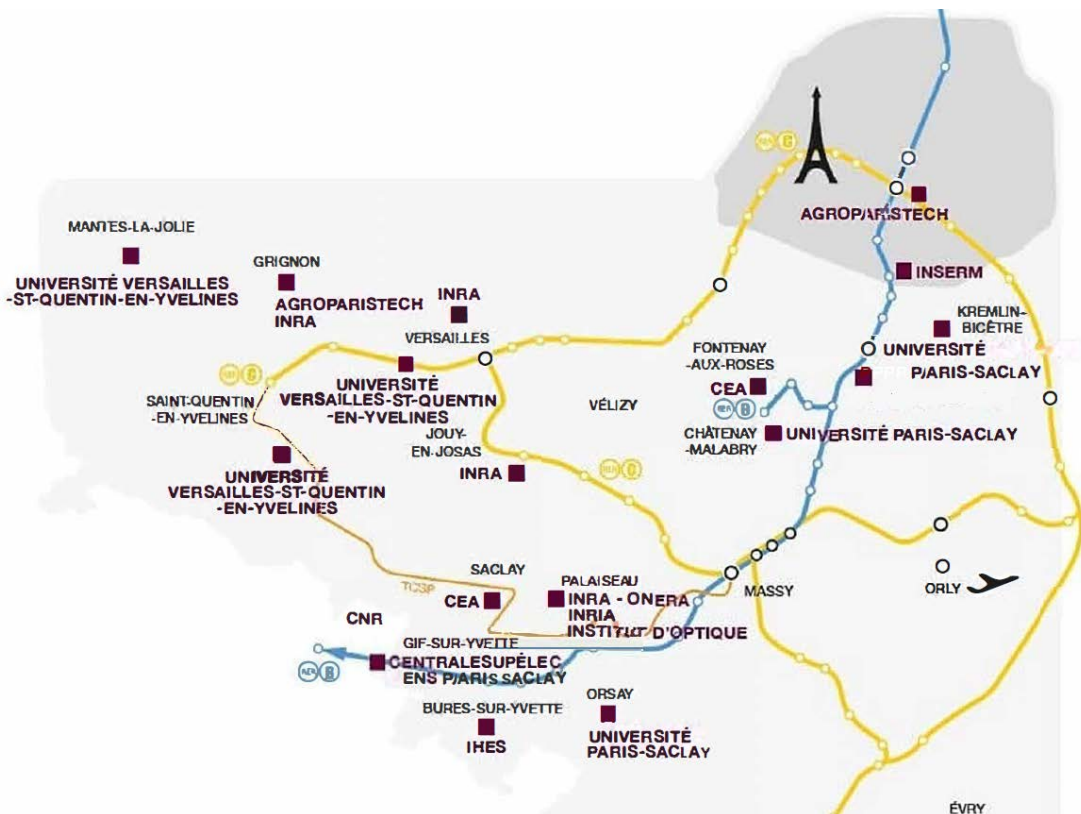
Component Institutions

- [AgroParisTech](#)
- [CentraSupélec](#)
- [Ecole Normale Supérieure Paris-Saclay](#)
- [Institute of Optics Graduate School](#)

Associate Institutions

- [Université de Versailles-Saint-Quentin-en-Yvelines](#) (UVSQ)
- [Université d'Évry-Val-d'Essonne](#) (UEVE)

Students planning to come to one of the component institutions and Associate Institutions must contact the relevant international relations offices.



With 275 laboratories shared with the CEA, CNRS, IHES, INRAE, INRIA, INSERM, ONERA, Université Paris-Saclay represents 13% of the French research potential.

Located south of Paris, on a vast territory (from Paris to Orsay, via Evry and Versailles), Université Paris-Saclay benefits from a strategic geographical and socio-economic position enhanced by its international visibility.

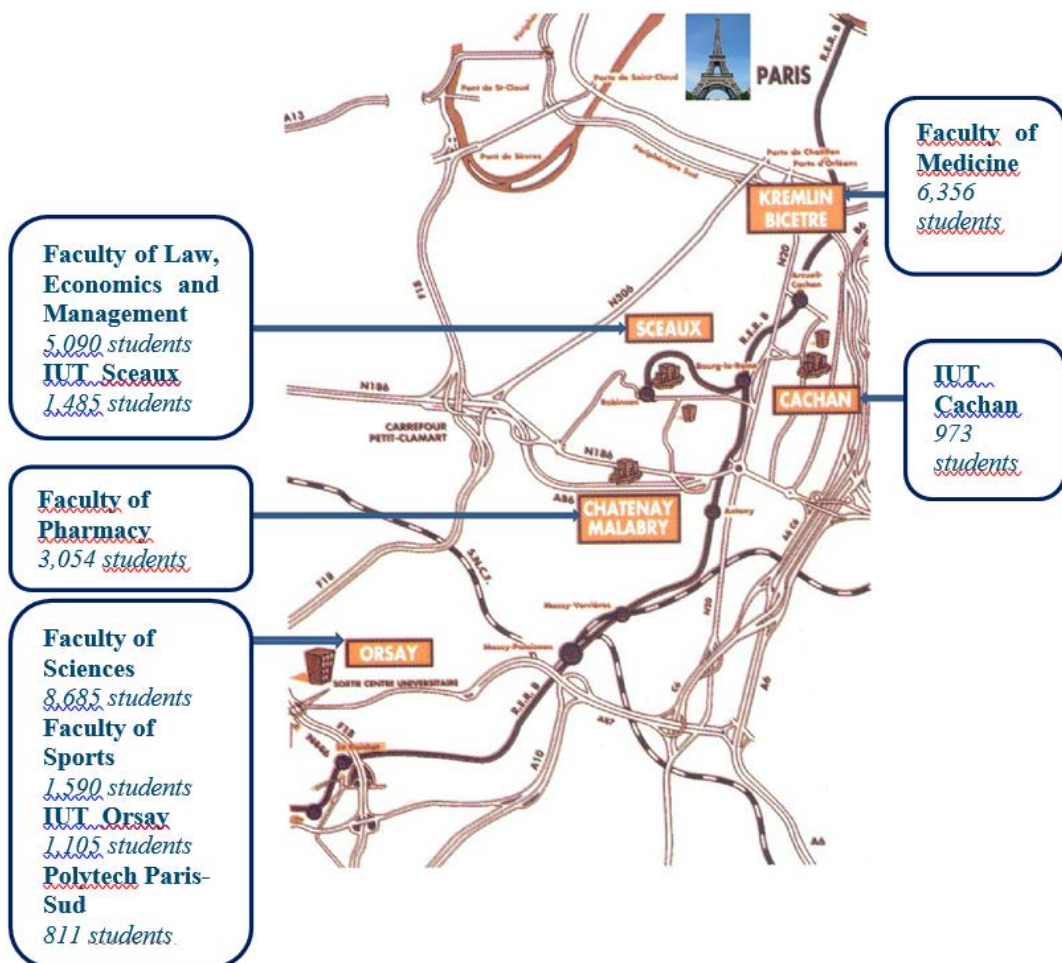
Université Paris-Saclay operates on a classified and protected natural site, close to Paris, and at the heart of a particularly dynamic ecosystem.

With 65,000 students, 9,000 professors and lecturers, and 11,000 technical and administrative staff, Université Paris-Saclay is a driving force for the development of its territory and one of the best institutions in France.

Join a French university that is inclusive, demanding, and open to the world.

This document is meant for students planning to come to one of the constituent faculties of Université Paris-Saclay (Science Faculty, Polytech Paris-Saclay, Faculty of Law, Economics and Management, Faculty of Pharmacy, Faculty of Medicine, Faculty of Sport Sciences, IUT Cachan, IUT Orsay and IUT Sceaux) must follow the instructions below.

Location of the constituent faculties





PARIS
Chatelet-Les Halles

Gentilly

1

LE KREMLIN-BICÊTRE

Arcueil-Cachan

2

CACHAN

Bagneux

Bourg la-Reine

3 4
SCEAUX

Sceaux

La Croix de Berny

Fontenay-
aux-Roses

Antony

5

CHÂTENAY-MALABRY

Robinson

ORLYVAL

Aéroport de
Paris-Orly

6 7
8 9 3
ORSAY

Massy-Palaiseau

SNCF / TGV

Le Guichet

Orsay-Ville

Bures-sur-Yvette



The International Relations Office

Promotes Université Paris-Saclay overseas & implements the university international policy.

It helps, reports and guides staff on signing agreements and partnerships with overseas HEI (higher education institutions).

It also liaises with international partners, Campus France, and scholarship providers, supporting visits to the University by overseas delegations. Every school and faculty has an international team (academic and administrative staff members) constantly working with the main IR office.

Administrative advisors

Here is a list of contacts for specific information you may have about our course offer in each Faculty:

Faculty	E-mail
IUT Cachan	ri.iut-cachan@universite-paris-saclay.fr
IUT Orsay	relations.internationales.iut-orsay@universite-paris-saclay.fr
IUT Sceaux	Service-relations-internationales.iut-sceaux@universite-paris-saclay.fr
Polytech Paris-Saclay	international.polytech@universite-paris-saclay.fr
Faculty of Law, Economics and Management	ri.jean-monnet@universite-paris-saclay.fr
Faculty of Medicine	sapandeep.singh@université-paris-saclay.fr
Faculty of Pharmacy	International.pharmacie@universite-paris-saclay.fr
Faculty of Sciences	international.sciences@universite-paris-saclay.fr
Faculty of Sports	international.staps@universite-paris-saclay.fr

Before your arrival

Before your arrival

E-International Welcome Office

Our app to help you, get customized information and a step-by-step calendar detailing all the necessary steps you must undertake before and at your arrival in France.

➔ [Get started !](#)

Budget

In the Paris area, forecast a monthly budget of €800 - €900 to cover your expenses.



You should be aware that the first month you will have to:

- pay the **deposit** (equal to one month's rent) which you will get back when you leave after inspection of the room/flat;
- pay from **one to three months' rent** in advance if you rent private accommodation;
- pay for mandatory **housing insurance**;
- if applicable, pay for student health insurance, and also select and choose a top-up **private health insurance scheme**.

Private landlords will often require a guarantor in France i.e a person vouching to pay the rent for you if you cannot do so.

Our advice is to plan a higher budget for the first month.

Scholarships: find information from your home institution, your government and French embassies prior to your departure. Please visit [CampusBourses](#), the directory of scholarship programmes.

Tip: your student card will make you eligible for discounts of all sorts.

Visa Procedure

European students

Students from Europe (European Union Countries, Iceland, Norway, Liechtenstein and Switzerland) are exempted from visas and temporary residence cards.

Only a valid ID Card or passport is required.

Non-European students

Students who are nationals of a country outside Europe and who register for the first time in a French university must obtain a visa.



For a **short stay** (less than 3 months), you need a short stay visa which costs €80. You can obtain it at a French Consulate in your home country. Some countries may also have exemption agreements for short stays.

For a **longer stay** (more than 3 months), you need a long stay visa, which costs €90 and you can obtain it at a French Consulate in your home country.

- If you are a national of a CEF procedure country, you must go through the application “Etudes en France”. This procedure concerns 37 countries. Visit [CampusFrance](#)
- If you are a national of a country not concerned by the CEF procedure, the consulate or the French Embassy in your home country will tell you how to proceed. More information : [French government website](#) and [OFFI](#)

**Do not forget to apply for the visa at least
3 months before your departure.**

Health protection



European Students

If you are a citizen **from a European country (EU, Iceland, Norway, Liechtenstein and Switzerland)** : before your arrival in France, you should hold a valid European health card in your country. Its validity should cover the duration of your studies in France. You will be exempted from registering with the student health scheme in France.

Non-European students

If you are **under 28 years old and a citizen from a non-European country** : you will be required to register on the health scheme in France (<https://etudiant-etranger.ameli.fr/#/>) to get a French social security number for which you need to provide a birth certificate translated into French by a certified translator.

If you are **over 28 years old**, you need to subscribe to a private health insurance in your home country or in France.

Students coming from Quebec

Before your departure, fill in the **Se 401-Q-106 form** valid for the duration of your studies in France. You will then be exempted from registering with the student health scheme in France

More information on the process:

<https://www.ameli.fr/assure/droits-demarches/etudes-emploi-retraite/etudiant/vous-venez-etudier-en-france>

Documents to bring along



- Valid **identification document** : identity card, passport
- **Student card** from your home university
- A **birth certificate** translated into French by a certified translator* (especially for long stays)
- A proof of income such as a **scholarship certificate***

* Except for Erasmus+ students

⇒ Documents you will have to present at your arrival:

- A **liability insurance** certification in your name and valid abroad
- A **rental insurance** for the accommodation you plan on renting in France
(More information below)
- **Official transcripts of records** stamped by your home university

Other documents may also be requested according to the type of exchange programme and the courses you will attend at Université Paris-Saclay.

Accommodation

Accommodation



The University has numerous partners for housing located on or next to the campuses.

After submitting your online application, you will receive an email with a link to an online application form you should complete if you need help finding accommodation.

Check out our webpage dedicated to [accommodation](#).

Please note that at arrival in France **housing insurance and a guarantor** are compulsory, even for accommodation in student halls of residence.

CROUS - Student halls of residence

7 CROUS student halls are located on Orsay campus or nearby (**Faculty of Sciences, faculty of Sports, Polytech Paris-Saclay and IUT Orsay**):

- Student halls of residence with private bedrooms, shared kitchens, showers and toilets on the same floor:
 - “La Pacaterie” (Orsay)
 - “Le Bosquet” (Les Ulis)

Halls of residence with studios (including a kitchen area and bathroom):

- “L’île” (Bures-sur-Yvette)
- “Les jardins de Fleming” (Orsay)

6 student halls of residence are located close to the faculties of **Law, Economics and Management, Pharmacy, and Medicine**, in Antony, Bagneux, Châtenay, or Fontenay:

- Residence with private bedrooms, shared kitchen, showers and toilets on the same floor :
 - “Vincent Fayo” (Châtenay-Malabry)
- Residence with flats with private bedrooms for each student, shared kitchen and bathroom for 2 students, studios (including a kitchen area and bathroom) :
 - “Les Bas Longchamps” (Bagneux)
- Residences with studios (including a kitchen area and bathroom) :
 - “Jean Zay” (Antony)
 - “Louise Bourgeois” (Antony)
 - “Olympe de Gouges” (Fontenay-aux-Roses)
 - “Saints-Sauveurs” (Fontenay-aux-Roses)

More information on accommodation here:

- ⇒ [CROUS de Versailles](#)
- ⇒ [CROUS de Créteil](#) for students studying at IUT Cachan and Faculty of Medicine

LOKAVYZ

[Lokavyz](#) is a great website for student accommodation in France. We strongly advise you to read the information on that website.

STUDAPART

[Studapart](#) is a platform to help you find accommodation outside the CROUS offers. Thousands of privately owned flats are available near the different campuses of the university.

Other Possibilities:

<p>Private student halls of residence</p> <ul style="list-style-type: none"> ⇒ www.adele.org/en/ ⇒ www.arpej.fr/en/ ⇒ www.studelites.com ⇒ www.estudines.com ⇒ www.nexity-studea.com ⇒ www.campusea.fr ⇒ www.studefi.fr ⇒ www.cesal.fr/fr/logements 	<p>Organisations that can help you find accommodation :</p> <ul style="list-style-type: none"> ⇒ Association Héberjeunes : www.heberjeunes.fr ⇒ Association ADEF : www.adef-logement.fr
<p>International student hall of residence in Paris</p> <ul style="list-style-type: none"> ⇒ Cité Internationale de Paris : www.ciup.fr/en 	<p>Websites advertising accommodation ads :</p> <ul style="list-style-type: none"> ⇒ Studapart ⇒ www.leclubetudiant.com ⇒ en.location-etudiant.fr/ ⇒ www.leboncoin.fr ⇒ www.locservice.fr
<p>Intergenerational shared accommodation</p> <ul style="list-style-type: none"> ⇒ www.ensemble2generations.fr ⇒ www.leparisolidaire.fr ⇒ untoit2generations.fr 	<p>Others :</p> <ul style="list-style-type: none"> ⇒ Studios : www.aljt.com/en/ ⇒ Student hostels: www.unme-asso.com/ ⇒ Shared accommodation : www.appartager.com ⇒ Within a family home: https://cohomly.com/

For any other question concerning accommodation, please contact:
logement.etudiant@universite-paris-saclay.fr

Housing assistance

Deposit

A security deposit is an amount of money that is given temporarily as security against loss or damage in the room/flat. This may be required during check-in or before. It cannot be more than one and a half month worth of rent and it has to be written in the lease.

- The LOCA-PASS guarantee is a free refundable deposit for the payment of rent and rental charges, given to the landlord from the moment the tenant enters the premises.
<https://www.actionlogement.fr/la-garantie-loca-pass>

Guarantor

It is very often necessary to have a guarantor if you rent a room in France. A guarantor is the person or the organization who/which commits itself to the owner in paying the renting debts of the tenant. In some cases, international guarantors will not be accepted. In that case you can try **VISALE**, the *Caution Locative Étudiante*, which is a state guarantee allowing students without personal guarantors to have easier access to accommodation. Download the [English guide here](#).

Housing/ rental insurance certification

Before the signature of the lease, you have to give proof of housing insurance. Otherwise, the lease agreement can be cancelled.

After booking a room/apartment, it is important to make an appointment with the landlord to get the keys and sign the inventory

Customised Housing Assistance



“Aide Personnalisée au Logement” (APL) is intended for students living in accommodation that is subject to agreements between the owner and the *CAF*. The “APL” is calculated according to your income and the rent. Its amount is deducted from the rent and is paid to the owner or tenant. If your stay is over 6 months, you may benefit from “APL”.

For more information, contact the “Caisse d'Allocations Familiales” office of the county you live in (Essonne, Hauts-de-Seine, etc.):

<http://www.caf.fr>

At your arrival

AT YOUR ARRIVAL

Contacts at Université Paris-Saclay

International Relations Office

At your arrival, please go to either the **International Relations Office** or the International Relations Office of the faculty/ school/ institute you are attending courses at. A welcome kit will be given to you and you will get all the information you need.

Registration at Université Paris-Saclay



You will be given an appointment to proceed with registration and get your student card. Please bring along the requested documents (*including a liability insurance proof which is compulsory*).

Opening a bank account

If your bank is associated to a French network, the opening of your account in France will be easier. Please get information from your bank before your departure.



Many banks offer student bank accounts with special offers if you are under 25. Please compare the services and costs offered, as well as the location. Check also if it is possible to close your account after your departure (refund of your deposit, housing benefits, etc.).

To open a bank account in France, please supply:

- A valid proof of identification : identity card or passport;
- A proof of residence in France : accommodation certificate;
- A proof of income : scholarship certificate;
- Université Paris-Saclay student card

You will then obtain a bankcard (you may have to pay for it) that will enable you to get cash from ATMs and pay for your purchases.

Rental insurance and civil liability insurance

If you already have an insurance scheme covering risks in your home country, you should check if you are entitled to benefit from the same coverage during your stay in France. If such is the case, then please ask your insurance company for a certificate (if possible translated into French) indicating the details of your insurance coverage and your address in France.

If such is not the case, subscribe an insurance scheme at arrival from either:

- ADH insurance company
- Banks
- SMEREP or LMDE
- any other insurance company of your choice

GATE: “Guichet d’Accueil des Talents Etrangers”

A welcome desk in building 311 offers help with your installation in France, from August 24th to December 18th 2020. You can come from Monday to Friday between 9:00am to 1:00 pm and 2:00 pm to 4:00 pm.

Partners: French Health insurance (CPAM), “Préfecture” – i.e. local state authorities- , Housing benefit fund (CAF), public transport provider (RATP), Campus France, CROUS, Pôle Emploi



More information : <https://gate.paris-saclay.fr/en/>

Obtaining a residence permit



For a residence permit application, please contact : visa.etudiant@universite-paris-saclay.fr

The complete procedure is available here: www.ofii.fr

For further information, please go to:

<https://www.service-public.fr/particuliers/vosdroits/F16162>

Social security and private health insurance



If you do not have a European Health Insurance Card, registration to the student health scheme must be processed online: [health scheme in France](#)

For further information, please go to <http://www.etudiant.gouv.fr> or <https://www.ameli.fr/essonne/assure/>

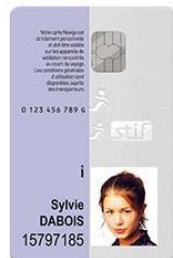
In addition to registering with the student health scheme, you may also subscribe to a private health insurance scheme / top-up for better refunds.

You may contact LMDE, SMEREP, or any other insurance company. Visit: www.lmde.com and www.smerep.fr

Transports

The Paris metropolitan region is divided into 5 zones: Zone 1 corresponds to Paris, and Zones 2, 3, 4 & 5 to the suburbs.

You can travel to the 6 campuses of Université Paris-Saclay by RER B trains. These campuses are located either in **Zone 3** (Stops: Arcueil-Cachan, Sceaux, Fontenay-aux-Roses, Robinson) or in **Zone 5** (Stops: Le Guichet, Orsay-ville, Bures-sur-Yvette). Faculty of medicine campus at Kremlin-Bicêtre is serviced by Line 7 «La Courneuve – Villejuif » of the Parisian Metropolitan , and is located in Zone 1.



To help you prepare commuting use the website or webapp [Vianavigo](#).

Imagine'R pass

Designed for students under 26. Valid for 1 year for € 350 (April 2020) and for all zones, administrative fees (€8) are not included.



Le ticket Jeunes week-end

Designed for students under 26, valid only on Saturdays, Sundays or a bank holiday.

Navigo pass

Available as a weekly or monthly pass.

Examples:

Zones 1 to 5: € 22.80 /week or € 75.20/month

Zones 2 and 3: € 20.85/week or

€ 68.60/month

Zones 3 and 4: € 20.20/week or € 66.80/month

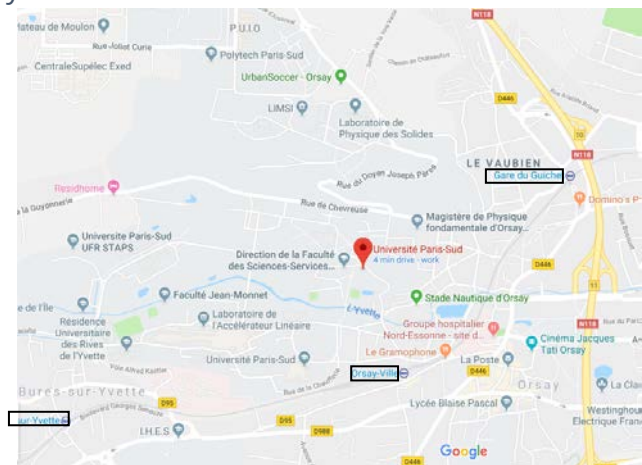
Zones 4 and 5: € 19.85/week or € 65.20/month



For Imagine'R or Navigo cards, you can subscribe online: [Navigo website](#). Please note that your pass will be valid 15 days after your subscription.

To get a "Ticket Jeunes", go to one of the train stations near Université Paris-Saclay:

- Gare du Guichet
- Orsay-ville
- Bures- sur-Yvette



Studies

Studies



Academic calendar

Autumn Semester: from September to January/ February

Spring Semester: from January/ February to June/ July

30 ECTS = semester (5/6 months)

60 ECTS = year (10/12 months)

Modules are available across many fields:

Law, Economics, Management

Medicine, Pharmacy

Sciences: Biology, Chemistry, Computer Science, Mathematics,
Physics, Earth Sciences

Technology, Engineering Sciences

Sports and Physical Education

⇒ DUT: 2-year technological degree

⇒ Licence: Bachelor degrees

⇒ Master : Master Degrees

French as a foreign language courses

Due to the current health crisis this intensive week cannot be held in person but will certainly be replaced by online activities.

We will send you more information by email following your application.



- Intensive French course week for exchange students

You will be asked to take a placement test before being assigned to a group, hence a **mandatory attendance on the first day**.

Dates:

- **24th – 28th August** : if you are registered at Faculty of Science, School of Engineering Polytech Paris-Saclay, Faculty of Sports, IUT Orsay
- **31st – 4th September** : if you are registered at Faculty of Law, Economics and Management, Faculty of Medicine, Faculty of Pharmacy, IUT Sceaux

Registration will be completed during the first course. Bring along MP3 player/recorder, in order to be able to train regularly.

- Weekly French courses for non-native French speaking students

From October to May, you may attend a weekly 2-hour French course. (Registration in september)

The intensive French course week and the weekly courses are free for one semester for Erasmus students and when specified in the bilateral agreement between your home institution and Université Paris-Saclay.

More information: [French as a foreign language](#)

Student Life

STUDENT LIFE

University libraries

Libraries that are part of the shared library system offer collections of books, magazines, theses, access to electronic documentation (databases, online magazines, books or encyclopedias services (book loans, interlibrary loans,Wifi, copying,etc.).

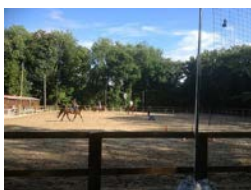
Further information: <https://www.universite-paris-saclay.fr/en/campus-life/libraries>

Culture

The cultural policy of Université Paris-Saclay focuses on two main fields, scientific culture and artistic culture.

Visit <https://www.universite-paris-saclay.fr/en/events>

Sports



The University physical activities department (SUAPS) offers forty activities, whatever your level of experience. Visit

<https://sports.universite-paris-saclay.fr/planning>

Associations & societies

Rich and eclectic, the two words needed to describe club life at Paris-Saclay! There are sports associations, art associations, student offices, culture, relief organizations ... (Building 399, Maison des Etudiants, Orsay campus)



Visit <https://www.universite-paris-saclay.fr/vie-de-campus/lieux-de-vie-etudiante>

Food services

Campus Food Services in the university restaurants give you the opportunity to have a balanced meal for €3.25. You may choose a main course plus one of three options: starters, cheese, yogurt/dairy or fruit. If you are in a hurry, eating at the cafeteria will be quicker. Cafeterias are open all day long. Visit <https://www.universite-paris-saclay.fr/en/campus-life/food-services>



Student Health Service

The Student Health service is at your disposal, staff will welcome you and provide information on health issues. A multi-disciplinary team is on campus to help and provide information without having to make an appointment. <https://www.universite-paris-saclay.fr/en/campus-life/student-health-service>

Buddy Program

Meet other students from Université Paris-Saclay and discover French culture thanks to these encounters. This program aims to create partnerships between the newly-arrived international students and students already attending course programmes at Paris-Saclay. Buddies meet for various activities.



The goal is to deepen intercultural understanding and knowledge. Check out [our website](#) and register to have a buddy in September 2020!

“Les Amis du Campus” society

Students at Orsay campus

- you are an international student;
- you want to speak French;
- you like meeting new people;
- you feel slightly homesick;
- you live in the student halls of residence or in town;

Correspondents will invite you around

- for exchanges and to get to know each other better;
- to help you discover the region & French culture;
- to support you;

The Association “Les Amis du Campus”, supported by Orsay townhall, offers students the opportunity to meet local residents from the Chevreuse valley.

If you are interested in this programme, contact the association by e-mail at amis-campus-orsay.asso@universite-paris-saclay.fr. Make sure the heading of your email is “correspondances”

Student jobs

Check out how to find a student job:

<https://www.etudiant.gouv.fr/cid96456/trouver-un-job.html>

and check the offers on the CROUS website: <https://www.jobaviz.fr/>

Going out

Several organisations offer programmes for cultural activities, outings, visits, and jobs particularly suited to international students:

- CNOUS: www.cnous.fr
- Club International des Jeunes à Paris (CIJP): club-international.org
- Erasmus in Paris: <https://www.tobeerasmusinparis.com/>

Local life

The townhall of the town where you live offers sporting and cultural facilities (cinemas, pools, etc.). Please consult the web pages below:

Orsay :	www.mairie-orsay.fr/
Bures-sur-Yvette :	www.bures-sur-yvette.fr/
Gif-sur-Yvette :	www.ville-gif.fr/
Antony :	www.ville-antony.fr/
Bagneux :	www.bagneux92.fr
Châtenay-Malabry :	www.chatenay-malabry.fr/

Science Accueil programme

The programme will help you with administrative procedures, such as finding accommodation or opening a bank account.

Please go to their website for further information:
<https://www.science-accueil.org/en/>