

Paris-Saclay, January 28th 2026

Organisational memo regarding the election of the PhD students representatives to the doctoral school council – 2026

A – Doctoral school school council: role and composition

1. Role of the doctoral school council

The council of doctoral school PHENIICS supports the direction of the doctoral school in the implementing of its mission, according to the modified decree of May, 25, 2016 and to the internal regulations of the Doctorate at Université Paris-Saclay

In this respect, the council is charged with:

- contributing to the definition and to the monitoring of the scientific policy and of the training program of the doctoral school;
- voting the action program of the doctoral school and participate to its management;
- giving its opinion on admissions, registrations, derogations (thesis length, funds, diploma), affiliations of research units and on complex individual situations;
- suggesting and analysing the monitoring and success indicators regarding the doctorate, in a logic of self-evaluation and constant progress (elements structuring the following contract, in relation to the HCERES recommandations);
- contributing to the proper functioning of the individual monitoring committees (CSI) et the quality of the doctoral supervising.

The Council is thus a central place of dialogue, of critical look, and shared expertise at the service of the doctorate.

The Council meets on an average of twice or thrice a year.

2. Composition of the doctoral school Council

For the next quinquennial contract, doctoral school PHENIICS Council will be constituted of **19 members**, according to legislation in force:

- the direction of the doctoral school;
- representatives from institutions and research units affiliated to the doctoral school;
- two representatives of engineering, administrative, or technical personnel;

- qualified external personalities (from the academic, socioeconomic, or industrial worlds);
- **three elected PhD students representatives.**

As thus, **three PhD students representatives seats** are open for the year 2026.

The duration of the mandate is of **one year**, renewable.

La durée du mandat des représentants doctorants est **d'un an**, renouvelable.

B – Specific role of PhD students representatives

PhD students representatives hold an essential role in the doctoral school. They carry the following positions by: Les représentants élus des doctorantes et doctorants jouent un rôle essentiel au sein de l'École doctorale. Ils assurent notamment :

- being an **active relay between PhD students and the direction of the doctoral school** by bringing up collective questions, suggestions, propositions or worries;
- contributing to the works of the Council, more specifically on the thesis conditions, doctoral training, and doctoral life;
- playing a key role in the jury of the **competitive exam**, in which some PhD students representatives may be required to seat as **observant members**, guaranteeing the proper and ethical conduct of the competitive exam.

In accordance with the internal regulations of the doctoral school, **attendance to the Council is considered to be part of the doctoral training**, at a rate of **2 points for year of mandate**.

In order to promote a peaceful and shared commitment, applications **in pairs of incumbent and substitutes representatives** are encouraged, but individual applications are of course possible.

C – 2026 election calendar

1- Dépôt des candidatures Application phase

PhD students who wish to apply have to send their application (alongside with a short statement of principles) to the email address

ed_pheniics@universite-paris-saclay.fr **before January, 31st, 2026 at midnight at the latest.**

2- Publication of the applications

From February 2nd, 2026 : publication of the applications to the PhD students.

3- Electorate

Is deemed voter every PhD student **registered to doctoral school PHENIICS** for the ongoing year (registration fully completed on Adum).

4- Ballot

February, 9th, 2026 : The ballot will be open electronically through the platform **BALOTILO**. On February, 9th 2026, each registered PhD student will receive an email, on the email address they added on Adum, containing the necessary information to cast their electronic vote.

Voting will take place electronically **between February 9th and 13th of 2026**.

5- Results publication

On February, 16th 2026, the results will be officially published. The elected representatives will be immediately appointed into office.

D – Practical details of applications

PhD students who are interested in applying are invited to :

- send their application by email ed_pheniics@universite-paris-saclay.fr
- attach their application and a short statement of principles (a few lines are sufficient)

The direction of doctoral school PHENIICS thanks in advance every PhD student for their commitment and involvement in the life and community of doctoral school PHENIICS.

Orsay, January 2026

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