Learning Agreement

The Learning Agreement, also called course study programme , is the document that comprises the list of courses you wish to attend during your stay as an exchange student.

Before your arrival, this document must be signed by you and the academic/ coordinator in charge at your home university as well as the academic/ coordinator in charge of international relations at Université Paris-Saclay . Any change must be agreed on by the 3 parties.

The European Credit Transfer and Accumulation System (ECTS)

The European Credit Transfer and Accumulation System (ECTS) corresponds to the amount of workload you accomplished during 25 to 30 hours. Credits are divided into teaching units/ modules.

You must validate 30 ECTS per semester and 60 ECTS for 2 semesters (1 year)

- 1 semester (about 5 months) = 30 ECTS
- 1 year (about months) = 60 ECTS

The ECTS credits (European Credits Transfer System – Système européen de transfert et d'accumulation de crédits) will be taken into account by your university.

As an exchange student at Université Paris-Saclay, you must send your Learning Agreement to Unviersité Paris-Saclay, duly signed, either through the online learning agreement platform or attach it to your online application

GUIDELINES

First, we advise you to choose courses that correspond to your field of study and level. You are also advised to establish your course program as soon as you are sent the application link. This will enable the academic coordinator to agree with your choice or to offer you substitution courses.

ONLINE LEARNING AGREEMENT

In order to upgrade the Erasmus program, administrative formalities are now done online (Erasmus Without Paper ; Online Learning Agreement). The OLA is the simplest and most convenient way to complete the Learning Agreement online, have it signed, receive comments from sending and receiving institutions, and have an overview of the final version of the document. Ask your home institution how to achieve this.

WARNING : Simply sending in your learning agreement does not constitute an application. All LAs must be accompanied by an online application.

PAPER LEARNING AGREEMENT

If your university does not use online Learning agreements yet, you can send the « paper » version of the LA signed by uploading it into our application platform

https://www.universite-paris-saclay.fr/

HOW TO COMPLETE YOUR Online Learning Agreement

Host Sub-Institution		Host institution contact	E-mail adress
UFR Droit, Economie et Gestion **Faculty of Law, Economics and Management**		Emilie Leroux	ri.jean-monnet@universite-paris-saclay.fr
UFR Médecine Faculty of Medicine		Ghislaine Joannet	international.medecine@universite-paris-saclay.fr
UFR Pharmacie Faculty of Pharmacy		Dorine Bonte	International.pharmacie@universite-paris-saclay.fr
Polytech Paris-Saclay		Guillaume Dupuis	international.polytech@universite-paris-saclay.fr
UFR Sciences Faculty of Sciences	*Physics department*	Mathieu Langer	international-physics.sciences@universite-paris-saclay.fr
UFR Sciences Faculty of Sciences	*Chemistry department*	Philippe Berdague	philippe.berdague@universite-paris-saclay.fr
UFR Sciences Faculty of Sciences	*Mathematics department*	Filipa Caetano	filipa.caetano@universite-paris-saclay.fr
UFR Sciences Faculty of Sciences	*Computer Science department*	Christian Sandor	christian.sandor@universite-paris-saclay.fr
UFR Sciences Faculty of Sciences	*Biology department*	Catherine Dreux	catherine.dreux@universite-paris-saclay.fr
UFR Sciences Faculty of Sciences	*Earth Sciences department*	Stephanie Duchamp	stephanie.duchamp@universite-paris-saclay.fr
UFR Sciences du Sport Sport Sciences		Christopher Hautbois	international.staps@universite-paris-saclay.fr
IUT Cachan		Pascale Vareille	ri.iut-cachan@universite-paris-saclay.fr
IUT Orsay		Frederic Banse	relations-internationales.iut-orsay@universite-paris-saclay.fr
IUT Sceaux		Valerie Baisnee	service-relations-internationales.iut-sceaux@universite-paris-saclay.fr

Component codes : the component code of eauch course you chose is listed in the course catalogue or on the website in the programme for each course.