

<https://www.universite-paris-saclay.fr/ecoles-doctorales/electrical-optical-bio-physics-and-engineering-eobe>

Ecole doctorale

Electrical, Optical, Bio: Physics and Engineering (EOBE)

**Information and welcome meeting
of new PhD students**

- ❑ **Introduction and presentation of the doctoral school**
- ❑ **The PhD project: several actors**
- ❑ **Main points of the following-up of PhD candidates**
- ❑ **Scientific Follow-up committee**
- ❑ **Doctoral training**
- ❑ **Information and good practices regarding the PhD project**
- ❑ **Your ADUM account**
- ❑ **Message from the PhD students representatives + election**
- ❑ **Harassment**
- ❑ **Discussion & Questions.**

Welcome to everyone.

Why a PhD project?

Motivations can vary from one to one:

- Get the higher possible degree
 - International degree
 - Be implied in research or research and development
 - Work later in a specialized area
 - Enlarge my network through collaborative activities and conferences
 - etc
-
- **The PhD project: ~3+ years during which the PhD candidate is essentially focused on his/her research activity.**
 - **Enthusiasm, dynamism, methodology, ability to work with other people are generally key points for success.**

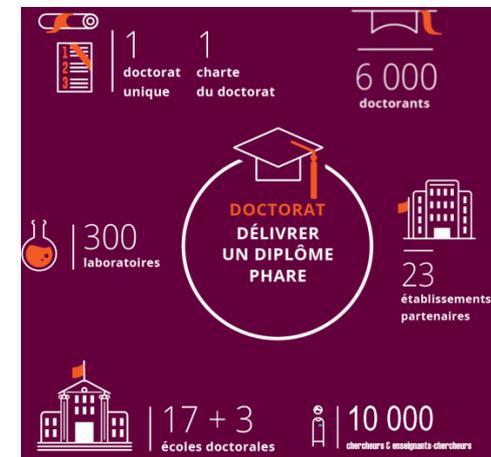
Université Paris-Saclay doctoral college

Head: Pr. Sylvie Pommier

- ABIES - Agriculture, alimentation, biologie, environnement, santé
- A&A – Astronomie & Astrophysique en Ile de France
- Biosigne - Signalisations et réseaux intégratifs en biologie
- CBMS - Cancérologie, biologie, médecine, santé
- EDMH - Ecole doctorale de mathématiques Hadamard
- EDOM - Ondes et matière
- EDSP – Santé Publique
- **EOBE - Electrical, Optical, Bio - physics and Engineering**
- Interfaces - Interfaces
- ITFA - Innovation thérapeutique du fondamental à l'appliqué
- 2MIB - Sciences Chimiques : Molécules, Matériaux, Instrumentation et Biosystèmes
- PHENIICS - Particules, hadrons, énergie et noyau : instrumentation, imagerie, cosmos et simulation
- PIF - Physique en Ile de France
- SDSV - Structure et dynamique des systèmes vivants
- SEIF - Sciences de l'environnement d'Ile-de-France
- SHS - Sciences de l'homme et de la société
- SMEMaG - Sciences mécaniques et énergétiques, matériaux et géosciences
- STIC - Sciences et technologies de l'information et de la communication
- SSMH - Sciences du sport, de la motricité et du mouvement humain
- SdV - Sciences du végétal : du gène à l'écosystème

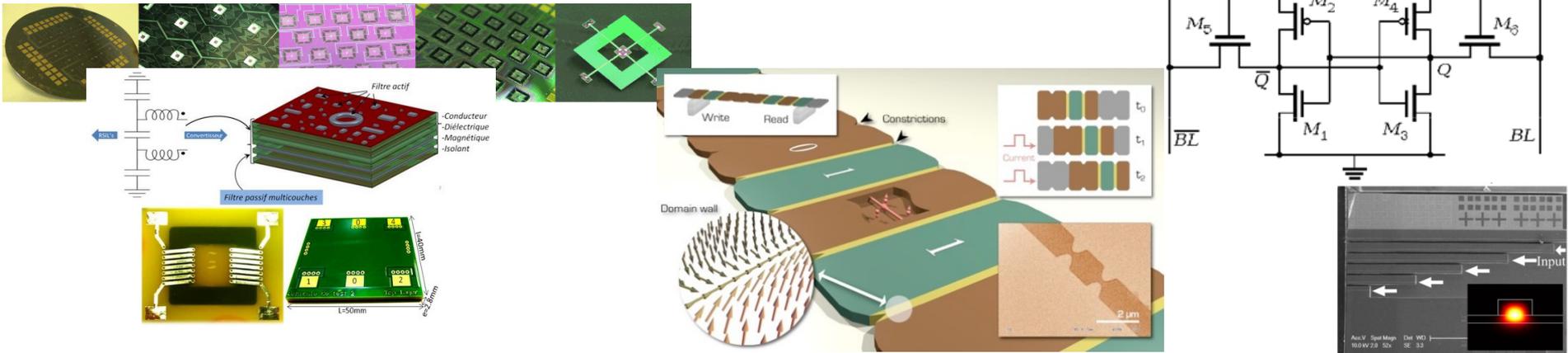
Maison du doctorat (MDD)

Head: Hamida Muller

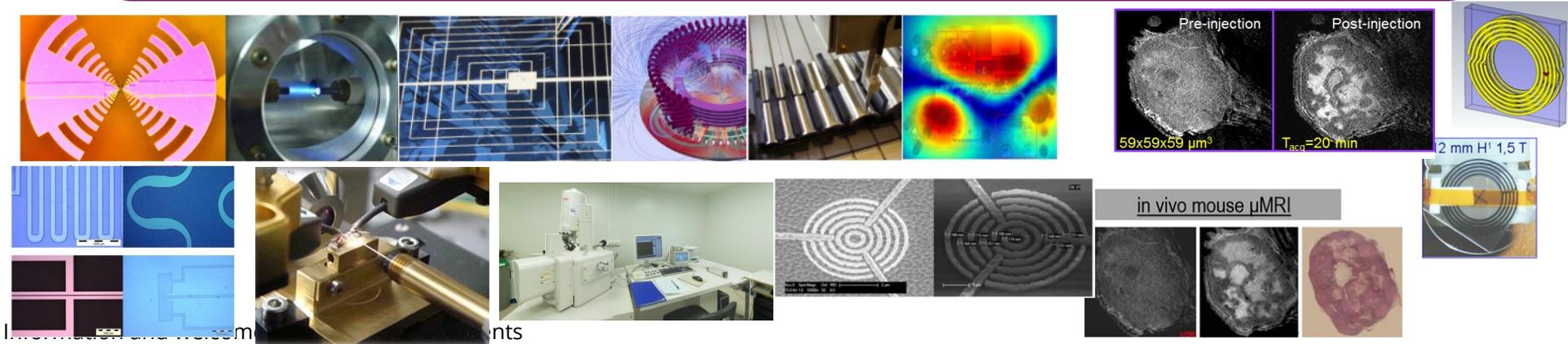


Paris-Saclay doctoral chart et Internal rules of the Paris-Saclay doctoral college:

<https://www.universite-paris-saclay.fr/recherche/doctorat-et-hdr/textes-de-reference>



Continuum between physics and engineering in the domains of electronics-nanoelectronics, electrical engineering and electromagnetism, optics/photonics/optoelectronics, sensing (sensing devices, instrumentation, metrology), imaging methods and techniques for life sciences.



1. Electromagnetism and electrical engineering

Electrical engineering, materials and systems for energy

Electromagnetism, antennas, radars, electromagnetic compatibility, propagation, diffraction systems

Photovoltaïcs

Physics of discharges and applications

2. Electronics, spintronics, et photonics

Electronics, integrated circuits, architectures, RF/telecoms circuits

Optoelectronics, photonics, integration

Nanoelectronics, nanophotonics

Magnetism, microstructures, spintronics

RELIABILITY AND SYSTEM MONITORING

SIMULATION-MODELLING, MULTIPHYSICS SIMULATION, Modelling and characterization of SYSTEMS

Micro-nano-systems, nano-micro-technologies

Materials, thin films

Sensors, instrumentation, physical measurements metrology

Biophysics, on-chip biology and biosensors

Optical systems and metrology, physics of images

Date and image processes related to sensors and measures

Medical images, biomedical engineering, Physics for medicine

3. Micro-nano-bio-technologies, microsystems, sensors, instrumentation, metrology

4. Optical systems/vision, physics and imaging systems for bio-medical appl.

Main research laboratories:

- GeePs - Génie électrique et électronique de Paris -
- BIOMAPS : Imagerie par Résonance Magnétique Médicale et Multi-Modalités
- C2N- Centre de Nanoscience et de Nanotechnologie -
- LCF - Laboratoire Charles Fabry -
- SATIE - Systèmes et applications des technologies de l'information et de l'énergie -
- LPQM - Laboratoire de Photonique Quantique et Moléculaire -
- SONDRAS/SUPELEC
- IMIV - Imagerie moléculaire in vivo
- ESTACA LAB
- CEA/DSV/I2BM/NeuroSpin/BAOBAB
- UMR CEA-Inserm/I2BM :
- ONERA - Département Mesures Physiques
- ...

Jean-Christophe GINEFRI,
Director the doctoral school



Emilia DAVODEAU,
Assistant 0169157849
ed_eobe@universite-paris-saclay.fr

**Deputy directors of
the doctoral school:**



Riccardo
MESSINA

Sophie
BOUCHOULE

Jean-Paul
ADAM

Philippe
DESSANTE

Jean-Christophe
GINEFRI

Frédéric
MAZALEYRAT

1. Electromagnetism and electrical engineering				✓		✓
2. Electronics, spintronics, photonics	✓	✓	✓			
3. Micro-nano-bio-techn., microsystems, sensors, instrumentation, metrology		✓	✓		✓	
4. Optical systems/vision, physics and imaging systems for bio-medical applications	✓				✓	

- The doctoral school website contains most of the practical information:
 - Everything is given in French and English
 - FAQs for registration and for Defense

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Regarding:

- The doctoral training
- The (re-)registration procedures
- The defense procedures

May you have any more question, you can send an email to Mrs Davodeau or to your direction board member.

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Role of the PhD supervisor:

- Ensures remuneration of his PhD students during the whole duration of the PhD
- Elaborates the PhD project in cooperation with the PhD student
- Ensures a frequent and regular follow-up of the thesis advancement
- Provides the needed resources for the accomplishment of the PhD project
- Encourages the PhD student to attend useful modules for his PhD project
- Commits to help the PhD student preparing the rest of his career
- Incites and helps the PhD student to publish his work
- Advices the PhD student for the writing of the manuscript and the preparation of the defense
- Proposes the two reviewers for the manuscript and the jury members for the defense

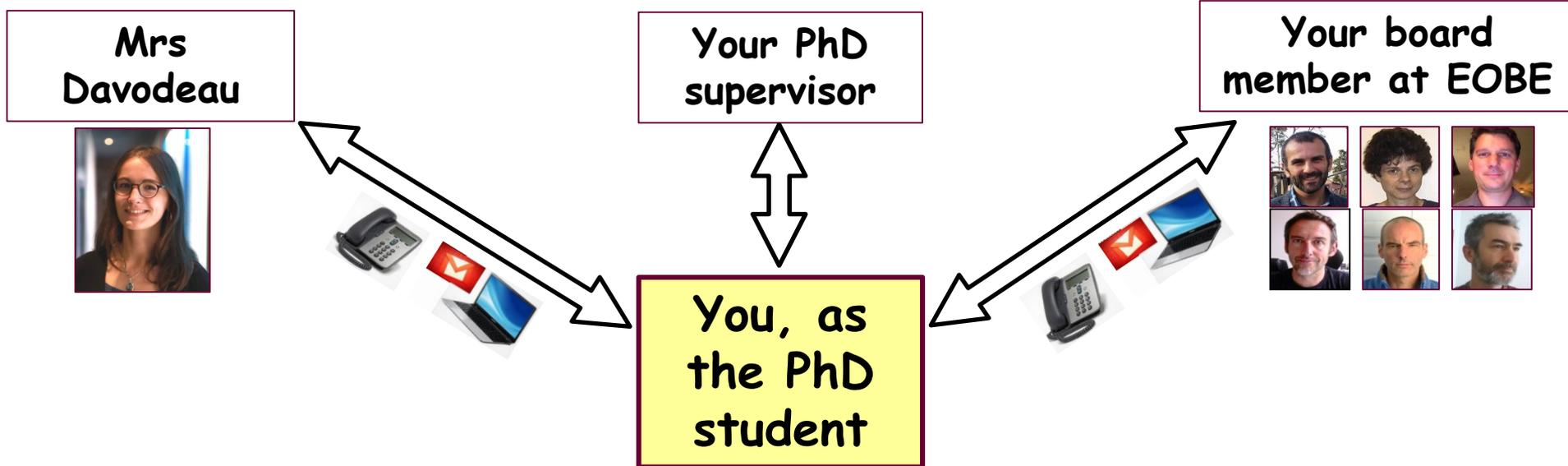
Role of the PhD student:

- Leads the doctoral project
- Regularly informs the supervisor of the work progress
- Publishes results with the explicit agreement of the supervisor
- Writes a manuscript and defends
- Knows safety regulations, attendance, professional and intellectual property rules of the institution....
- Participates to tasks of general interest.
- Informs about his/her position during 5 years after the defense
- Attends mandatory trainings (ethics, welcome day)
- Votes for the representatives in the institution

INFORM YOURSELF (procedures, trainings, offers, ...)

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Who follows you? Who can reply to you?



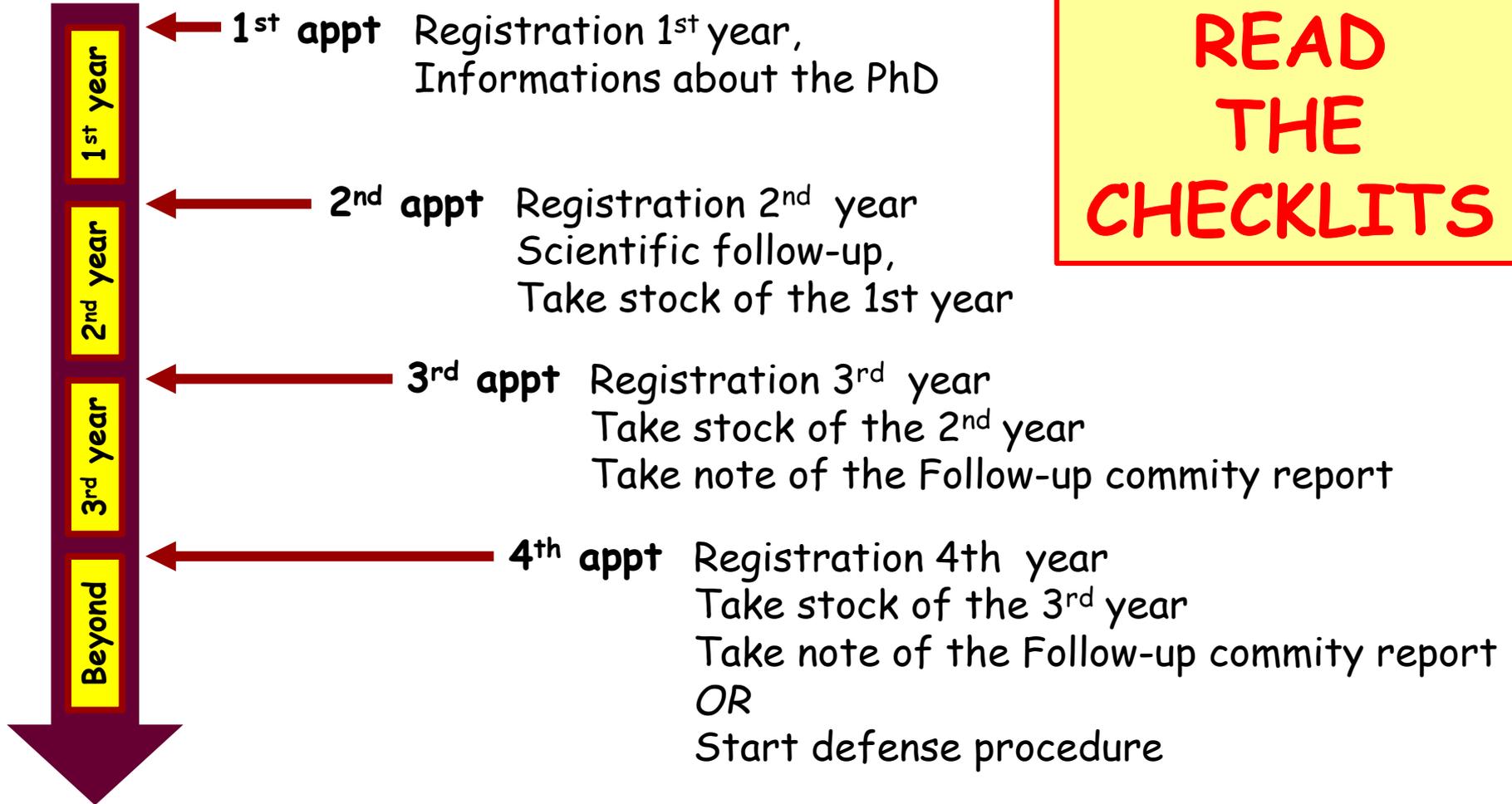
Quickly contact your board member
for any matter: conflict, health issue, etc

But before: have a careful look at
the doctoral school website

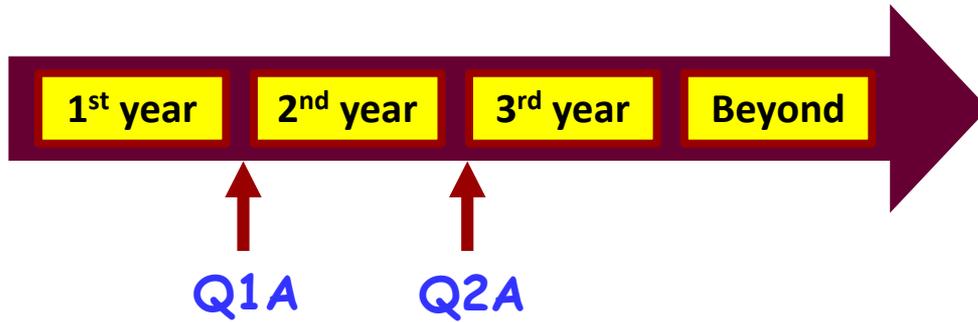
To know who is your board member, consult the EOBE web site :

→ To determine your board member, search in the file below (each member is designated by his/her initials: FM, PD, SB, RM, JCG, JPA). You will find the name of your PhD director and, thanks to this, the name of the deputy director of the graduate school specifically responsible for you:

📄 référent ED septembre 2021 - (pdf 777.44 KB)



+ specific appointments and procedures applied by the ED



3 questionnaires, filled by :

The PhD candidate

The industry supervisor (CIFRE)

The PhD supervisor

We encourage you to read them early.

Focus on the questionnaire
filled by the PhD supervisor:

- Technical skills for the PhD topic: A/B/C
- Scientific skills for the PhD topic: A/B/C
- Autonomy (can find information and solutions alone): A/B/C
- Ability to manage the research topic bibliography (find and draw an efficient synthesis): A/B/C
- Ability to find new solutions to problems: A/B/C
- Self-adaptation capacity (and ability to learn new tools and methods): A/B/C
- Ability to explain one's results: A/B/C
- Ability to organize one's scientific strategy: A/B/C
- Presence and punctuality: A/B/C
- Quality of the solicitations to group members (ask when needed): A/B/C
- Integration within the research team: A/B/C
- Quality of the professional relationship with the staff: A/B/C

A: Good
B: Average
C: Not enough

Conclusion: one reply between the four:

- I am trully satisfied of the PhD candidate.
- After initial difficulties, the PhD candidate has entered a positive slope regime for the project.
- I am doubtful that the PhD candidate can achieve his/her project.
- The PhD candidate cannot achieve his/her project.

CONFIDENTIAL

This form will not be transmitted to your supervision to be sent by the PhD student to questionnaires.edeobe@universite-paris-saclay.fr before registration in the 2nd year

In case of difficulty to save the filled document, choose in the menu > file > print > print in a file > PDF

Doctoral student's assessment of his 1st year of thesis

PhD student : Last name, First name

PhD supervisor : Last name, First name

Number of months since the beginning of the thesis:

cosupervision cotutelle

Rating : A = yes B = mixed opinion C = no

Do you feel supported by your thesis director?

A B C

Are your supervisors available to answer your questions?

A B C

Do you have enough autonomy to manage your work?

A B C

Do you have the necessary means to carry out your work?

A B C

Can I find answers to my scientific questions in my work environment?

A B C

Does the scientific interest of the subject correspond to your expectations?

A B C

Is the quality of human relations with other PhD students good?

A B C

Are your human relations with the other members of the laboratory good?

A B C

I am globally satisfied with the way the thesis is going

A C

I feel less well treated than other PhD students

A C

I feel abnormal pressure from my supervisor

A C

I would like to have a personal interview with the head of EOBE

A C

Follow-up committee

I have questions concerning the progress of my thesis and the scientific orientations and I would like to convene my monitoring committee in advance

OUI

NON

Amount of **scientific doctoral training** ([format Ed EOBE](#)) followed since the beginning of the thesis:

Amount of **professional doctoral training** ([format Ed EOBE](#)) followed since the beginning of the thesis:

Thesis follow-up means in the past year (laboratory mid-thesis defense, laboratory doctoral student day, presentations within the research team, etc). Dates, places, duration, to be specified:

Possible additional comments:

If you cannot fill in some fields (Pdf-X-change, Acrobat Reader, Sumatra pdf, for example, normally allow it), simply send your additional texts to questionnaires.edeobe@universite-paris-saclay.f

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2 formats :

- During appointment for 2nd year registration at EOBE :

- **Scientific Follow-up by your board member**

- Short scientific report (1 page), 3 slides / 5 minutes*

- During the 2nd year of the PhD: **BEFORE 3rd year registration**

- **Scientific Follow-up by an external scientific committee**

- At least to experts, external to the PhD project, chosen by you supervisor, filled in your ADUM space, validated by the doctoral school
- *Long scientific report (4-5 pages, 30 minutes presentation)*

- For a thesis exceeding 39 months in duration

- Second meeting of the follow-up committee during the 3rd year*

**+ the scientific follow-up actions carried out by the laboratories:
doctoral seminars, PhD students' days, etc...**

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« Goal : acquire skills during the PhD »

Develop your skills during your PhD by :

- The phd work it-self
- Complementary trainings/activities

Count the acquired skills with points (not hours)

→ Get 180 points during 3 years

- 150/160 points for the PhD work
- 30/20 points for complementary trainings/activities

**READ THE
GUIDE**

https://www.universite-paris-saclay.fr/sites/default/files/media/2021-04/plan_de_formation_doctorale.pdf

What's in the guide :

Type d'activité	Nombre de points correspondants
Formation du catalogue ADUM	5h présentielles correspondent à 1point
Cycle de séminaires	5h présentielles correspondent à 1point
Cours (M2, école d'été...)	5h présentielles correspondent à 1point
Engagement associatif étudiant	1 à 3 points
Engagement dans la démocratie académique	Points en fonctions du temps de travail personnel
Engagement dans les comités d'évaluation et jurys	Points en fonctions du temps de travail personnel
Doctorant.e chargé.e de mission d'enseignement	7 points pour la formation à l'enseignement
Enseignement devant étudiants	Entre 10 et 25 HETD maximum : 5 points
Co-Encadrement d'étudiant.e.s en laboratoire	Maximum 3 points
Membre d'un comité d'organisation	Points en fonctions du temps de travail personnel
Participation à un programme de mentorat	1 à 3 points
Formation à la médiation scientifique	7 points
Activité de médiation diverses	5 points pour 20 jours maximum
Formations dédiées l'expertise ou la valorisation	7 points
Activités d'expertise ou de valorisation diverses	5 points pour 20 jours maximum
Autre activité formatrice hors catalogue	Points attribués en fonction de la durée

« What kind of skills »

Distributed in 6 blocks (each with sub-categories)

BLOCK 1 : Conception, elaboration of an R&D studies and prospective approach

BLOCK 2 : Implementation of an R&D studies and prospective approach

BLOCK 3 : Valorization of the results of an R&D studies and prospective approach

BLOCK 4 : Scientific and Technological watch on an international scale

BLOCK 5 : Training and dissipation of scientific and technical culture

BLOCK 6 : Management of teams dedicated to R&D studies and prospective activities

You should get skills in all blocks and well equilibrated

Skills associated to the PhD work :

- Analyze the tasks/activities you have done.
- Evaluate the amount of time for each
- Identify the corresponding skills
- Fill them in your ADUM space : *my profil* → *competences and portfolio*

All tasks/activities are concerned

(bibliography, meeting, calculation, simulation, experiment, writing, presentation....)

→ Discuss it with your supervisor

Private space

My profile

My career

Questions

Validated Ongoing To be done

Manage skills from the PhD work in your ADUM space

Competencies and portfolio

Your profile will be accessible to recruiters and the research community, so consider updating your profile regularly to keep it up-to-date.

Did you teach? (university, number of hours)

Are you looking for a job ? no yes

Professional project *

- Teacher/researcher, higher education teaching personnel
- Researcher within an academic field
- Researcher within a company, R&D in the private sector
- Steering research and innovation, managing innovative projects, steering innovative structures
- Work relating to research assistance and support, innovation and promotion, developing innovative Spin-Offs and Start-Ups
- Expertise, studies and counselling within organisations, cabinets or companies providing intellectual services, scientific, prospective or strategic expertise
- Entrepreneur within innovative fields
- Scientific mediation, scientific communication and journalism, scientific edition, international relations
- Other

Technical skills

Transverse skills

Civil status

Contact information

Administrative attachment

Status and Funding

Thesis progress

Foreign languages

Display management

Individual training contract

Thesis follow-up members

Documents to be attached

Professional career

Publications

Competencies and portfolio

Skills associated to complementary trainings/activities:

- Trainings :

Scientific: improve your knowledge in a scientific domain.

M2 courses, summer school, proposed by a doctoral school
or a graduate school...

Professional: improve professional skills, prepare your career

Spécific training, ADUM catalog

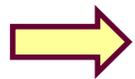
Mandatory: ethic and scientific intergrity, welcoming day of EOBE

- Activities :

Any activities done in the frame of your PhD

Teaching, event organization, representative

More information :



<https://www.universite-paris-saclay.fr/recherche/doctorat-et-hdr/activites-et-formations-doctorales-complementaires>

Manage complementary trainings in your ADUM space

The screenshot shows the ADUM user interface. At the top, there is a navigation bar with 'Espace personnel', 'Mon profil', and 'Questions'. Below this is a breadcrumb trail: 'Qui êtes-vous ? > Vos diplômes > Votre thèse > Personnalisation > Confirmation'. A search bar is on the right. The left sidebar contains various menu items like 'Etat civil', 'Coordonnées', 'Rattachement administratif', etc. The main content area is divided into several sections: 'Mon profil' (with sub-items like 'Affichage sur le web', 'Changer mon mot de passe'), 'Procédures' (with a note about the 4th year registration), 'Espace carrière', 'Formations' (highlighted with a red box and containing 'Catalogue', 'Récapitulatif de participation aux formations', 'Formations en cours', and 'Ajouter une formation "hors catalogue"'), 'Documents administratifs' (with a note 'Les documents sont à imprimer au format portrait.' and a list of documents for registration), and 'Fiches pratiques' (with a 'Consulter' button).

All doctoral trainings can be managed here

Master 2 courses, research schools, etc

Private space

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My career

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Manage complementary activities in your ADUM space

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Professional project *

- Teacher/researcher, higher education teaching personnel
- Researcher within an academic field
- Researcher within a company, R&D in the private sector
- Steering research and innovation, managing innovative projects, steering innovative structures
- Work relating to research assistance and support, innovation and promotion, developing innovative Spin-Offs and Start-Ups
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Publications

Competencies and portfolio

The ADUM catalog :

- Contains many scientific and professional trainings
- Proposes coherent trainings packs (6 career paths) :
 - Instructor in higher education or lecturer-researcher
 - Research, within the private sector R&D
 - Consulting, studies and expertise, prospective and strategy
 - Entrepreneurship and innovation
 - Scientific mediator, scientific communications and journalism
 - Valuation of innovative research projects: from concept to market

Example of career paths

' Innovation consultancy and expertise ' Training path		
	City	Person in charge
- Tous Experts! Label	Présentiel- l'ENS Paris-Saclay (Gif-sur-yvette)	aurelie dudezert
' Higher education ' Training path		
	City	Person in charge
- Atelier 'Définir et clarifier ses méthodes d'enseignement'	ORSAY 91400	Sandrine DON
- Atelier 'Soutenir la motivation des étudiants'	ORSAY 91400	Sandrine DON
' Scientific mediation, communication and journalism ' Training path		
	City	Person in charge
- Construire et animer une action de médiation scientifique pour les jeunes, autour du débat science-société	ORSAY	doctorat formations
- Formation de base : Concevoir un projet de vulgarisation innovant en 2 jours !	Gif-sur-yvette	doctorat formations

European trainings :



EUGLOH

European University Alliance for Global Health

- Alliance of European universities
- Many training opportunities
- "European Doctorate" label
- And more....

Get all information here :

<https://www.universite-paris-saclay.fr/loffre-de-luniversite-europeenne-eugloh-aux-doctorants>

Detailed presentation by Eric Cassan

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PhD duration

- The by-default duration is 3 years, but this needs an active involvement:
 - ✓ More than 3 years is possible if further funding is present to support the extended period. Everything should be anticipated.

The PhD supervisor and yourself have to anticipate this deadline (at least 6 months before).

Progress of the PhD

- 3 years is short

The thesis is a living personal project to be carried out dynamically and enthusiastically.

Year	Step	Tasks
1 st	Entering the subject	Bibliography <i>Scientific trainings</i>
2 nd	Production	Experimentation First publications <i>Professionnal trainings</i>
3 rd	Production and defense	Submit a journal paper Writing Defense

Publications

- **Valuation of works:**
Seminars, congresses, publications
- **How many?:**
By default, one journal paper and one intern. conf. com.
are required by the EOBE doctoral school
- **Advice :**
Participation to at least one international conference
- **Remark:**
The communication of any result needs the explicit agreement of the PhD supervisor

The defense (1/2)

- **Conditions :**
 - Writing the PhD thesis
 - Agreement of the supervisor
 - Sufficient scientific production
 - Validation of all scientific and professional modules
- **Important steps**
 - Designation of the jury, including two external reviewers
 - Legal deposit of the thesis: ADUM + Appointment with the library
 - Authorization to defend according to the reviewers' reports

The defense (2/2)

- **Writing the PhD thesis**

- Full report different from the papers
- Not gathering the papers

Sometimes a very difficult step ! :

- Test before your ability to organize ideas and write.
- Allocate enough time for writing the manuscript in agreement with your PhD supervisor.



- **Language:**

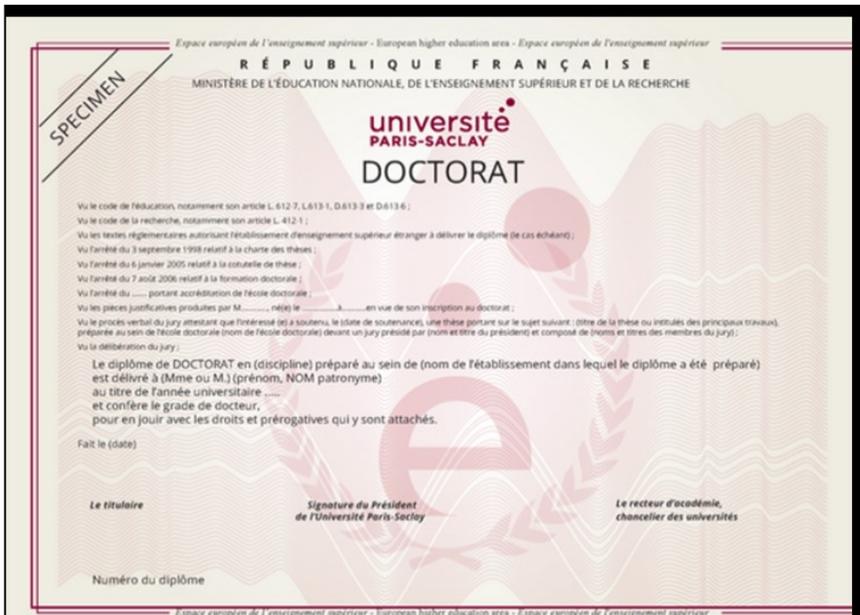
in French by default

or in English + an extended summary in French (5-10p)

- **Defense:** in French or English

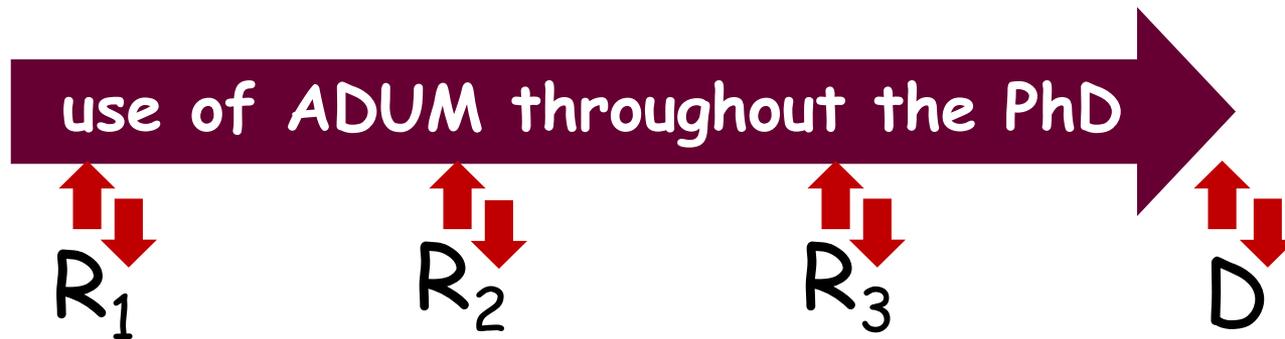
Doctorate awards ceremony!

Get the PhD degree:



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MAIN TOOL THAT WILL FOLLOW YOU ALL ALONG THE PHD
(AND THAT MAY BE USED AFTER):



R_j = Registration « j »
D = Defense procedure (soutenance)

Any question :



Mrs Davodeau



Your board member



In ADUM, you :

Fill in informations :

*Publication list
Out-of catalog trainings,
Any changes (funding, locations...)
Teaching or othe activities,
Acquired skills.....*

Upload important documents

*Activity report,
Documents for registration,
Jury members,
Certicicate of attendance*

Download important documents

*Status of complementary trainings
Scolarity certificates
Document for the PhD defense
Forms for jury member in videoconf...*

Take administrative steps

*Registration procedures
Defense procedures
Pay the tuition fees*

Be familiar with it !

Regarding all the administrative steps: $R_1+R_2+R_3+D$ (+ additional R_{js} , if needed):

Print, fill, and respect the checklists

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PhD students representative

Ansaar Dada



Laboratoire de Génie Electrique et Electronique de Paris
CIFRE EDF

*Frequency Simulation of Distribution Networks:
Integration of Nonlinear Models and Convergence Methods*

3rd year PhD student

Preliminary information:

- ❑ 5 PhD students are elected each year for one year
 - **Representatives of the the doctoral school PhD students**
 - Interact with the other students, collect question/complains/ideas, inform...
 - Participate to the ED council.
 - Participate to mediation meetings
 - Organize doctoral school events

Counts as a complementary activity : skills and points are associated to it.

- ❑ Elections between January 15 and February 15 of each year
- ❑ On-line vote organized by the doctoral school
- ❑ You can apply several times
- ❑ We encourage to ensure that representatives from the main different locations and thematics are present.

If you want to apply : Contact Jean-Christophe Ginefri

- ❑ Introduction and presentation of the doctoral school
- ❑ The PhD project: several actors
- ❑ Main points of the following-up of PhD candidates
- ❑ Scientific Follow-up committee
- ❑ Doctoral training
- ❑ Information and good practices regarding the PhD project
- ❑ Your ADUM account
- ❑ Message from the PhD students representatives + election
- ❑ Harassment
- ❑ Discussion & Questions.

Do not accept : harassment, violence, discrimination

Listen to the victims

Advise victims

Denounce the harassers

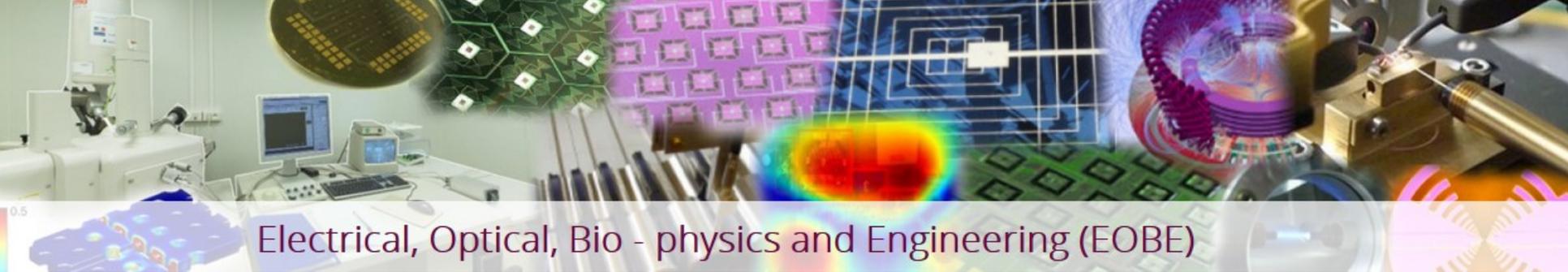
If you are a witness or a victim, CONTACT :

Your supervisor, the head of the lab, the doctoral school, a PhD student representative, the dedicated unit of Paris Saclay....

= **say it !!** =

Dedicated unit: harcelements@universite-paris-saclay.fr

More information: <https://www.universite-paris-saclay.fr/vie-de-campus/lutte-contre-les-discriminations-et-les-harcelements>



Electrical, Optical, Bio - physics and Engineering (EOBE)

Thank you for your attention

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Discussion & Questions