

No photos, no
personal details

The title of your CV is simply your name and a short description, i.e., who you are & what you're looking for. We know it's a CV, there's no need to write "CV".

First Name LAST NAME

Graduate student in aerospace engineering seeking internship

Contact details

What follows now are four basic categories: Education, Experience, Languages & Computer Skills, Other Projects, all this fits into a single page

EDUCATION

- UNIVERSITY OF - COUNTRY - DEGREE - YEAR

Degree subject and class achieved

Modules / academic projects

Dissertation title

How do you say "prépa" in English?

- *Competitive undergraduate program(me) in...*
- *A two-year intensive program(me) in science to prepare for nationwide competitive exams*
- *Selective scientific post-secondary school program(me)*

Describe relevant academic qualifications, only go as far back as necessary, focusing on your most recent experience. For example, if you're a *Grande Ecole* graduate, it's clear you have a baccalaureate so there's no need to list subjects in detail.

There is, however, lots of value in describing specific modules you're studying now that contribute to your skills as an engineer.

EXPERIENCE

- JOB TITLE, COMPANY, CITY, COUNTRY – START TO END

What the job was

How you did it

What you achieved / learnt from it.

The golden rule here is Show, Don't Tell. For example, don't say you're "good at teamwork" illustrate, in words and numbers, a time when you worked in a team, how many people there were, what you achieved etc.

LANGUAGES AND COMPUTER SKILLS

- Language 1, mother tongue / native speaker
- Language 2, 3, 4 + CEFR level + particular experience such as prolonged stay/internship in the country etc.
- Computer skill set 1 + mastery level + number of hours of training if applicable
- Computer skill set 1 + mastery level + number of hours of training if applicable

Your page layout should reveal the structure of your CV, not decorate your CV. Remember that white space is very important for your reader to orientate themselves by helping texts stand out.

OTHER PROJECTS

This section is useful if you have a specific achievement that doesn't fit into the education/experience sections, such as :

- involvement in student societies
- summer jobs
- MOOCs/online training outside your curriculum + number of training hours + certificate if applicable
- specific achievements in addition to your degrees would all go here.